

COMMITTEE ON RULES  
MINUTES  
MAY 30, 2008

**ATTENDANCE:**

**Rules Members:**

Martin Rogowsky (Chair), William Ryan, Michael Kaplowitz

**Others:**

Gary Kriss, Mike Amodio, Tina Seckerson

**CALL TO ORDER:**

Chairman Rogowsky called the meeting to order at 4:25 p.m.

**DISCUSSION:**

1) Organizational Items:

- On motion of Mr. Rogowsky, seconded by Mr. Ryan, the motion to approve the following was carried by a vote of 3-0:
  - Quorum for meetings is set at 2 members
  - Need a minimum of 3 members to vote an item out of committee

2) NACo Resolution-casting votes:

- Committee discussed a resolution which is done each year to delegate the County votes to be cast at the NACo convention. The resolution designated Mr. Rogowsky and in his absence Mr. Abinanti. Mr. Ryan moved that the resolution be amended to reflect that in the absence of both Mr. Rogowsky and Mr. Abinanti the President of NYSAC, or her designee shall cast the votes allotted to Westchester County. The amendment was accepted and on motion of Mr. Ryan, seconded by Mr. Kaplowitz, the resolution (as amended) was approved by a vote of 3-0.

3) Designation of Newspapers:

- There was a discussion of a resolution designating various newspapers as the official newspapers in which to advertise legal notices. The committee determined the following:
  - Newspapers have to be weekly or daily in order to meet our legal requirements for publishing public hearing notices, etc.

- Can advertise in more than one paper but at least one must come from the designated list
- If the need arises, additional papers can be added to the list

On motion of Mr. Ryan, seconded by Mr. Kaplowitz, the resolution was approved by a vote of 3-0.

4) Board Logo:

- Discussion on this matter was deferred until the next Rules Committee meeting.

5) FOIL Requests:

- There was a discussion with regard to the policy and procedures for responding to FOIL requests and whether or not the policy governing the Executive branch and its departments applies to the Board of Legislators.
- Mr. Amodio distributed copies of the policy he drafted for the BOL based on the Executive policy. The only difference is a \$10.00 research fee. He stated that the Board is a separate branch of government and therefore needs its own policy and procedures.
- Mr. Kaplowitz suggested the Committee take this matter under advisement and asked that the Majority Leader discuss it with the caucus.

6) Rules of the Board:

The Rules of the Board are in the process of being amended. They are not always clear and need to be more consistent with Robert's Rules. Mr. Rogowsky noted that there are a lot of areas where the rules are deficient and can be strengthened.

7) Minutes Approval:

- On motion of Legislator Kaplowitz, seconded by Legislator Ryan the Minutes of February 5, 2008 were approved by a vote of 3-0.
- Mr. Rogowsky stated that he would look into the proper procedure for approving minutes from a previous term (December 7, 2007)

**ADJOURNMENT:**

There being no further items for discussion, on motion of Legislator Kaplowitz, seconded by Legislator Ryan, the meeting was adjourned at 4:56 p.m.