

# Department of Finance

2020 Executive Proposed Budget

# Core Programs & Functions

- General Accounting for Expenditures, Revenues, Assets and Liabilities by governmental fund type;
- Treasury- maintaining and safe guarding appropriate cash accounts and balances as well as issuing and servicing debt;
- Accounts Payable- audit and payment of all claims against the County;
- Payroll- process biweekly payroll in accordance with approved County pay scales, file required federal, state & local payroll tax returns and report wage information to the New York State Retirement System;
- Benefits- manage the health programs for medical, dental, and vision care and also employee workers' compensation with the use of third party administrators. Report wage information to New York State Workers Compensation Board. Provide employee orientation;

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- Bureau of Purchase and Supplies- provide cost effective and efficient procurement of materials, equipment and supplies in accordance with laws governing procurement;
- Financial Compliance-monitor internal controls and provide additional oversight for compliance with County policies and procedures;
- Reporting- annually prepare the County's Comprehensive Annual Financial Report ("CAFR") and Report on the Schedule of Expenditures of Federal Awards ("SEFA") required by the Uniform Guidance;
- Accounting and reporting for the Deferred Compensation Plan for Employees of the County of Westchester, County of Westchester Industrial Development Agency, Westchester County Local Development Corporation, and Westchester Tobacco Asset Securitization Corporation.

# Budget Summary

ITEM	2019	2020
Operating Positions	49	49
Trust Positions		
<b>TOTAL POSITIONS</b>	<b>49</b>	<b>49</b>
Personal Service	4,163,573	4,336,928
Equipment		
Materials & Supplies	36,050	33,820
Contractual Expenses	123,800	126,030
Inter-Departmental Charges	974,724	1,057,326
<b>TOTAL EXPENDITURES</b>	<b>5,298,147</b>	<b>5,554,104</b>

# Budget Summary

ITEM	2019	2020
Inter-Departmental Revenue	2,375,083	2,470,412
Departmental Revenue		
State & Federal Aid		
<b>TOTAL REVENUE</b>	<b>2,375,083</b>	<b>2,470,412</b>
<b>DEPARTMENT TAX LEVY</b>	<b>2,923,064</b>	<b>3,083,692</b>

# New Initiatives & Highlights

- Currently preparing an Official Statement for the issuance of approximately \$165,000,000 in General Obligation Bonds, estimated to close in December 2019;
- Automating the Certificate of Residence process with on-line filing and uploading of supporting information for proof of residence;
- Implementing accounts payable portal for vendors to obtain copies of issued 1099's as well as information on vendor payments by the County.